

# DD–2869

## B. C. A. (Part II) EXAMINATION, 2021

Paper Eight

PRINCIPLES OF MANAGEMENT

*Time : Three Hours*

*Maximum Marks : 50*

**Note :** Attempt all the *five* question. *One* questions from each Units is compulsory. All questions carry equal marks.

### Unit—I

1. Define the term management ? Discuss the nature and functions of management.

*Or*

“Management is an art of getting things done through others” comment on this statement in the light of importance of management.

### Unit—II

2. What are the different types of plans prepared in business organization ? Describe the various steps involved in planning.

*Or*

Define planning. Explain with examples types of plan.

P. T. O.

**Unit—III**

3. “In the organising process, staff is an important management function.” Discuss. give guidelines for managerial staffing.

*Or*

What do you mean by delegation of authority ? Differentiate between delegation of authority and decentralisation.

**Unit—IV**

4. Explain the Maslow’s theory of motivation.

*Or*

What are the barriers of communication ? What are effective measures to overcome those barriers ?

**Unit—V**

5. What is control ? Discuss the nature, elements and significance of control.

*Or*

“Decision making is the essence of management.”  
Comment.